

PETER KIEWIT
FOUNDATION

ArtStock

THE INITIATIVE

The Peter Kiewit Foundation developed the ArtStock initiative to “invest” in local arts and culture nonprofit organizations and strengthen the vibrancy of the Omaha arts and culture environment. ArtStock pursues this by offering a learning series that is co-designed and presented with grantees, and by providing capacity building grants to build organizational capacity, strengthen financial sustainability and improve operations.

CAPACITY BUILDING SERIES

ArtStock 2018 will include several opportunities for grant recipients to attend meaningful organizational CAPACITY BUILDING sessions throughout 2018. The specific format and topics for those sessions will be determined based on the stated needs and expressed interests of the participating organizations (i.e. cohort). Grantee organizations are required to participate in regular cohort convenings. TIME COMMITMENT: Series events are typically half or full-day sessions occurring during the third week of odd months and over lunch on even months from March to December.

ELIGIBILITY GUIDELINES

- 501(c)(3) approved status
- Administrative office within Douglas County
- Service area within the state of Nebraska

FUNDING GUIDELINES

- Emphasis on capacity building
- Grants may be issued as matching or challenge funds
- Typical requests range from \$5,000 to \$75,000

FUNDING RESTRICTIONS

May be used for:

- One time investment to improve efficiency or effectiveness (e.g. IT systems/equipment, capital equipment)
- Investment in staff capacity (e.g. trainings, workshops)
- Organizational capacity building (e.g. strategic planning, innovation)

May not be used for:

- Endowment
- Capital campaigns
- Debt relief
- Specific artistic or cultural events/programs
- Specific education programs or projects

HOW TO APPLY

1. Contact Paul Ternes, foundation staff managing the initiative, at (402) 575-5782 or pwt@pkfdn.org to verify eligibility and ask questions.
2. Upon verification of eligibility, foundation staff will email online application information.
3. Create or log in to online user account and complete application.
4. Submit the application no later than January 15, 2018.

IMPORTANT DATES

- Request application by December 22, 2017.
- **Grant applications must be submitted online no later than January 15, 2018.**
- Notifications will be sent to all applicants no later than February 28, 2018.
- Series events, typically a half or full-day session, and will occur during the third week of odd months and over lunch on even months, from March to December.
- ArtStock grant funds must be expended by December 31, 2018.

Program staff is available to answer questions about the initiative and the application process. Contact Paul Ternes at (402) 575-5782 or pwt@pkfdn.org.

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ARTSTOCK 2018 APPLICATION CHECKLIST

This document is intended to provide an overview of all potential information and documents needed to complete an ArtStock grant application.

A. Organization Contact Information

- Organization legal name, address, phone numbers, website address
- Head of Organization & Application Contact information, including number of years in position

B. Organization General Information

- Tax ID number, tax status, fiscal year end
- Organization type, year organization was established, number of locations
- Number of full-time and part-time staff, number of volunteers, number of board members
- Staff organizational chart and board member list

C. Organization Financial Information

- Financial overview of your organization using provided Excel form (long term debt, endowment, size of annual budget, earned/contributed revenue, actual net profit/loss, operating reserves, cash on hand, depreciation)
- Any changes in funding that will improve or pose risks to your sustainability and how you will address any changes
- Financial attachments/support (year-end operating budget for previous, current and upcoming year; current balance sheet; current income statement)

D. Request Details

- Mission statement, brief history
- Description of effective and ineffective operations
- Organizational-level goals for next three years
- Description/detail of how progress toward goals will be measured
- Explanation of how ArtStock funds will be used to build or strengthen capacity
- Description of how ArtStock funds can help with progress toward organizational goals
- Description of what can be gained from and contributed to the cohort experience
- Perspective on what is needed to strengthen the sector
- Size of operating budget
- Requested amount for capacity grant

E. Attachments

You will be required to upload or attach documents to your application. These documents must already be saved on your computer before you can browse and upload them to your application. Acceptable attachment formats: Word, Excel, or PDF.

- Staff organizational chart
- Financial overview template (Excel form link embedded in application)
- Financial attachments/support (year-end operating budget for previous, current and upcoming year; current balance sheet; current income statement)

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